

**BOARD OF TRUSTEES
NORTH KINGSTOWN FREE LIBRARY
MINUTES**

NOVEMBER 30, 2009

PRESENT WERE: Barbara Burgess, Patricia Carlson, Joan Ehrhardt, David Layman, Richard Moore, Paul Sollitto, Tom Sgouros, and Susan Aylward. Invited Guest: Mike Embury

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, November 30, 2009, in the Conference Room was called to order by Chair Patricia Carlson at 7:00 P.M.
2. **Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.**
3. **Minutes of the October 5, 2009 meeting** – VOTED to approve the minutes of the October 5, 2009 meeting on a motion by Rick Moore, seconded by Barbara Burgess.
4. **Town Manager's Visit to the Trustees**—Town Manager, Mike Embury discussed the Town's financial picture; the prospect of the upcoming FY 2011 budget; the status of the discussions with the Union about the library's re-classification of five librarian positions; and the restoration of cut funds to the Willett Free Library. The Trustees asked questions about the budget process and expressed their desire to be cooperative and responsible partners during the process. They also expressed their appreciation to the Town Manager for taking the time to come to the meeting and talk with them.
5. **Director's Report--**The Director reported on events and activities during October & November.
6. **New Business:**
 - a. Preliminary FY 10-11 budget discussion—The Director presented and the Board discussed the preliminary FY 10-11 budget in the amount of 1,404,526. This budget allows for the same level of service that the library is providing in the current fiscal year and it represents a 2.07% spending increase and a 2.34% tax appropriation increase. The Director will incorporate any late-breaking information and bring any revisions before the Board at the January meeting.
 - b. Champlin Grant 2010—The Director reported that the NKFL received the full amount requested \$67,500 in this year's Champlin grant cycle to help fund the cost of a new chiller for the air conditioning system.
 - c. Meeting Room policy—The Board discussed the new meeting room policy proposed by the Director and the library staff. The Board expressed concern about the tone of the policy and the number of regulations. The Director agreed to review the use of the meeting room over the past fiscal year and to bring a revised policy to the Board for review at the January meeting.
7. **Other-** The Director brought a request before the Board from the NK Arts Council to extend the lighthouse exhibit for an indefinite period. While the Trustees have been thrilled to be the first host for the beautifully crafted model of the Wickford Lighthouse, they expressed concern about the library's ability to devote so much floor space to the model over a long period of time given the changing and expanding needs of the library for space for computers, collections, and users. The Board VOTED to extend the lighthouse exhibit for another six months beyond the initial six-month exhibit period to support continuing education programs related to the lighthouse on a motion by Tom Sgouros, seconded by Joan Ehrhardt.

The meeting was adjourned at 9:00 PM

Respectfully submitted-

Susan L. Aylward