

**BOARD OF TRUSTEES
NORTH KINGSTOWN FREE LIBRARY
MINUTES**

May 10, 2010

PRESENT WERE: Patricia Carlson, Joan Ehrhardt, Dave Layman, Richard Moore, Tom Sgouros, Paul Sollitto and Susan Aylward. Excused absence: Barbara Burgess.

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, May 10, 2010, in the Conference Room was called to order by Chair Patricia Carlson at 7:30 P.M.
2. **Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.**
3. **Minutes of the April 12, 2010 meeting – VOTED** to approve the minutes of the April 12, 2010 meeting as presented on a motion by Rick Moore, seconded by Joan Ehrhardt.
4. **Director's Report**—The Director reported on events and activities during April and early May including the library usage statistics through March. The Trustees discussed the high numbers of materials loaned and borrowed through the inter-library delivery system and the amount of staff time that goes into these processes. The Director explained that there is a statewide committee looking at ways to streamline the packaging of these materials for the delivery system.
5. **Old Business:**
 - a. **FY 10-11 Budget**—The Director reported that the Town Council has approved the library budget with a 0% tax increase that the Town Manager requested we submit .
 - b. **Champlin Grant 2010**—The Board VOTED to approve the grant application to The Champlin Foundations in the amount of \$7,600 for new DVD shelving and retrofits on existing shelving to accommodate DVD storage and display on a motion by Tom Sgouros, seconded by Rick Moore.
 - c. **Tutoring in the Library discussion**—The Board discussed the use of the library by tutors and the impact, particularly during the busy summer months, on other library activities. The Director will work with the staff to draft a flyer to be handed out to tutors at the beginning of the summer explaining how the library can accommodate them and their students.
6. **New Business:**
 - a. **Discussion of Web-Based slide shows**—The Board discussed the booklets made from the web-based slide shows and decided not to consider printing copies for sale at this time.
 - b. **Food & Drink Policy Discussion**—The Board reviewed the library's no food & drink policy and decided not to change it. They expressed concern about the carpeting, furniture, equipment & collections that could be damaged by food, drink, & water. They asked the Director to ensure that the staff is enforcing this policy.
7. **Other**—The Board discussed the continuing effort to upgrade the salaries of the five librarians who assumed additional responsibility when two assistant directors retired in 2008. They asked the library director to request that she and the Board Chair meet with the town's labor attorney to move this effort forward.

The meeting was adjourned at 8:45 PM

Respectfully submitted-
Susan L. Aylward