

BOARD OF TRUSTEES

October 17, 2016

NORTH KINGSTOWN FREE LIBRARY MINUTES

PRESENT WERE: Lori Vernon, Tom Sgouros, Elizabeth Suvari, Robyn Levine, Joan Ehrnhardt Cyndi Desrochers and Ryan Brennan. **Absent:** Richard Moore.

Call to Order- The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, October 17, 2016, in the Conference Room was called to order by chair Lori Vernon at 7:34 p.m.

1. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
2. **Minutes of the September, 2016 meeting** - VOTED to approve the minutes of the September 17, 2016 meeting on a motion by Robyn Levine, seconded by Elizabeth Suvari.
3. **Director's Report**—The Director reported on events and activities since the July meeting, including
 - Staffing news, including the hiring of Andrea Guzman as the new Teen Librarian.
 - The FY16 budget and all corresponding purchase orders are closed.
 - The board discussed some questions to present to the Finance Director prior to the November board meeting.
 - The director has started work on the FY18 budget. She is still seeking several figures from the town.
 - Trustee Levine discussed the potential for NKFL to provide more employment and job related services.
 - A plaque has been ordered for the teen space and for the new bench outside the entryway.
 - A replacement sign has been ordered for the front of the building.
 - Trustee Vernon discussed the meeting between the director, herself, and the Director of Public Works Phil Bergeron.
 - Discussed having an architect perform a needs assessment.
 - The board was provided with a copy of the capital improvement program request form.
4. **Old Business:** N/A
5. **New Business:**
6. **Other**
 - The board discussed having debris cleared from the roof and gutters cleaned before the winter.
 - Vacant board member position will be discussed at the October 24th meeting.
 - The board determined that we could not open up the library to individuals for private functions.

7. Donations - N/A.

8. Correspondence - N/A

The meeting was adjourned at 8:35 p.m. on a motion by Tom Sgouros, seconded by Joan Ehrnhardt.

Respectfully submitted - Ryan Brennan