

**BOARD OF TRUSTEES
NORTH KINGSTOWN FREE LIBRARY
MINUTES**

October 21, 2013

PRESENT WERE: Richard Moore, Lori Vernon, Robyn Levine, Paul Sollitto, Joan Ehrhardt, Marie Pamental, and Cyndi Desrochers. **Absent:** Tom Sgouros.

Call to Order- The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, October 21, 2013, in the Conference Room was called to order by chair Richard Moore at 7:30 p.m.

1. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
2. **Minutes of the September 16, 2013 meeting** - VOTED to approve the minutes of the September 16, 2013 meeting as presented on a motion by Joan Ehrhardt, seconded by Robyn Levine.
3. **Director's Report**—The Director reported on events and activities since the September meeting, including the chiller and HVAC upgrades and the FY14 and FY15 budgets.
4. **Old Business:**

Thank you to Dave Layman - The Board will purchase books for the library in honor of Dave Layman's years of service on the Board. Richard Moore will also host a get-together for Dave and the rest of the Board.

Chiller/HVAC Update -The project continues to move slowly. The chiller is installed, the grant money has been expended, and Champlin has been notified. ATC will be replacing the fan coil units throughout the building and wiring the new digital thermostats next.

FY14 Budget - We continue to be in good shape with the FY14 budget. We have been fortunate that we have not had any unexpected expenses thus far.

FY14 Budget - The new budget is a work in progress. With the turnover at Town Hall, it has been difficult to get the necessary figures. I should have a preliminary budget for the December meeting.

5. New Business:

New Board member - New Trustee Marie Pamental was welcomed to the Board.

Hold Pickup - The Board discussed Robyn Levine's suggestion to have the holds awaiting pickup available to be picked up by the patron prior to checkout. This could be a possible time saver for staff. Pros and cons of this system, as well as where the items would be located, were discussed. A few libraries are doing this; the Director will ask for feedback on OSL Connects.

6. Donations

7. Correspondence

The meeting was adjourned at 8:10 p.m. on a motion by Paul Sollitto, seconded by Joan Ehrhardt.

Respectfully submitted - Cyndi Desrochers