

**BOARD OF TRUSTEES
NORTH KINGSTOWN FREE LIBRARY
MINUTES**

October 15, 2012

PRESENT WERE: Richard Moore, Lori Vernon, Paul Sollitto, Joan Ehrhardt, Dave Layman, and Cyndi Desrochers.

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, October 15, 2012, in the Conference Room was called to order by chair Richard Moore at 7:30 p.m.
2. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
3. **Minutes of the September 10, 2012 meeting** – VOTED to approve the minutes of the September 10, 2012 meeting as presented on a motion by Joan Ehrhardt, seconded by Lori Vernon.
4. **Director's Report**—The Director reported on events and activities since the September meeting, including building issues (leaking windows in Young Readers) and the library's annual report to OLIS.
5. **Old Business:**

Flood bequest –Paul Sollitto has spoken with the executor of Mrs. Flood's estate to try and reach an agreement acceptable to both parties. The estate can't be closed until we sign off on it.

6. **New Business:**

Staff purchases – the Board considered whether or not library staff could purchase books for personal use using the library's unprocessed account. The Board asked the Director to speak with the Town Manager about any potential conflicts.

Staff meetings – the Director will institute quarterly meetings for the staff.

Public Copiers – The library has the opportunity to lease two copiers for the public from Innovex, one color and one black and white. We would pay to lease the copiers for 5 years, at which time we have the option to purchase them for \$1. The revenue from the copies would come to the library. The Board suggested asking Innovex for a three year lease; however if that is not possible, the Director may sign the five year lease.

7. **Donations**— the Board gratefully accepted donations received since the September meeting.

8. **Correspondence**—none

The meeting was adjourned at 8:18 p.m. on a motion by Dave Layman, seconded by Lori Vernon.

Respectfully submitted-Cyndi Desrochers