

**NORTH KINGSTOWN FREE LIBRARY
MINUTES**

PRESENT WERE: Varuna Abeywardane, Lori Vernon, Rini Georgekutty, Liz Suvari, Dan Humbyrd, Martha Parks, Susan Straub and Maggie Browne

GUESTS: N/A

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, November 9, 2020, via Zoom and in-person was called to order by Lori Vernon at 7:03 p.m.
2. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
3. **Minutes of the October 2020 meeting -VOTED** to approve the minutes of the October 19, 2020 meeting on a motion made by Martha Parks and seconded by Liz Suvari. The motion carries.
4. **Director's Report**
 - a. Successful sale of the old library building. Proceeds for the library will be \$94k. We've been asked where to put the money. Town Finance suggested the RI Foundation might be a good option, but that could be handled after the Corporation has received the funds. The town also needs to write a letter that states that this is not maintenance of effort money. The library will publicly accept the town's check.
 - b. Building update: We have not made progress on the dehumidifier install. The vendor has not received the equipment yet and this delay is due to COVID. Sue confirmed with Champlin that our grant money does not need to be spent before the end of the year. The fact that our roof needs repairs makes it difficult to schedule the painting and carpeting projects. Sue will talk to Adam at facilities about the roof since there is no timetable for the roof repairs right now.
 - c. Discussion of bringing a decorator in for cosmetic updates.
 - d. Reopening and curbside are going well. The library remains open 62 hours a week.
 - e. Sue, Maggie & Emily are meeting to iron out virtual zoom room hosting. When we have figured out a process that we think will work, we will adjust our meeting room policy and bring it to a board meeting for approval.
 - f. We are almost back up to full staff. The Board has noticed that the staff is upbeat.
 - g. The appointment of a new board member will be happening at the regular December meeting of the Town Council.
 - h. Rini mentioned that she appreciated the way the numbers were laid out in the Fiction Dept highlights.

5. Friends of the Library Report

- a. The Friends are working on an article that will be published in a local publication, The Wickford Way. They will also be placing a free ad in the magazine.
- b. The Friends' membership drive kicked off in November.
- c. A newly-repaired bike rack will be back on library property this Thursday.
- d. The Friends began accepting book donations on the loading dock in October (but quietly & not advertising.)
- e. They have been offering the books that they cannot sell or give away to a teacher in Warwick. Teachers hand-deliver those books to students' doorsteps for keeping or borrowing.
- f. The Friends have been working with Sandra Bemenderfer, the artist who painted the picture of the library for Cyndi's retirement, to create notecards of the painting and they will begin selling those notecards right after Thanksgiving.

6. Old Business

- a. Corporation bylaws: Discussion of the ninth member of the Board being appointed every three years. Liz Suvari moved that the corporation bylaws be accepted with the amended language indicating a 3-year appointment for the ninth member. Rini Georgekutty seconded. The motion carried to accept the updated bylaws.

7. Donations Received

- a. Liz Suvari moved to accept with gratitude a donation in the amount of \$408 for remembrance of Dorothy J. Chandler. Rini Georgekutty seconded. The motion carried.

8. Public Comment: N/A

9. **Adjournment** - the meeting was adjourned at 8:30 p.m. on a motion made by Dan Humbyrd and seconded by Varuna Abeywardane. The motion carried.

Respectfully submitted - Maggie Browne