

**BOARD OF TRUSTEES
NORTH KINGSTOWN FREE LIBRARY
MINUTES**

November 19, 2012

PRESENT WERE: Richard Moore, Paul Sollitto, Tom Sgouros, Joan Ehrhardt, Lori Vernon, Robyn Levine and Cyndi Desrochers.

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, November 19, 2012, in the Conference Room was called to order by chair Richard Moore at 7:30 p.m.
2. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
3. **Minutes of the October 15, 2012 meeting** – VOTED to approve the minutes of the October 15, 2012 meeting as presented on a motion by Joan Ehrhardt, seconded by Robyn Levine.
4. **Director's Report**—The Director reported on events and activities since the October meeting, including building issues (HVAC, chiller, windows and outdoor lighting) and the FY13 budget.
5. **Old Business:**

Flood bequest –The Flood bequest has been resolved. The library will receive three of the four Loring prints; Mrs. Flood's daughter will retain one, which the library may display occasionally. This was accepted on a motion by Robyn Levine, seconded by Tom Sgouros.

FY13 Budget – the year-to-date figures for FY13 were discussed. We are currently on target; however the heating season has just begun.

HVAC issues – The ongoing problems with our HVAC were discussed. We have overspent the past three fiscal years and will almost certainly do the same this year.

6. **New Business:**

Window repair – the Board discussed the proposal by Advantage Glass for replacement window glass and how the library would pay for the job. There is bond money left from the addition to the library in the late 1990s; the Director will speak to the town Manager about the possibility of using these funds.

Outdoor lighting/RISE proposal – the Board discussed the two proposals for replacing outdoor lighting – one to replace the four walkway lights and the second by RISE to replace those four plus additional outdoor lights and sensors for the lights in the public restrooms. The cost is almost the same for the two proposals, as National Grid would be paying the remainder for the RISE proposal.

FY14 Budget – The Director will send a draft copy of the FY14 Budget to the Board in December so that they may review it for a vote at the January meeting.

7. **Donations**— none

8. **Correspondence**—none

The meeting was adjourned at 8:10 p.m. on a motion by Paul Sollitto, seconded by Lori Vernon.

Respectfully submitted-Cyndi Desrochers