

**NORTH KINGSTOWN FREE LIBRARY
BOARD OF TRUSTEES**

MINUTES OF REGULAR MEETING

May 9, 2022

PRESENT WERE: Varuna Abeywardane, Rini Georgekutty, Dianne Izzo, Martha Parks, Elizabeth Suvari, Lori Vernon, and Susan Aylward. **Absent:** Dan Humbyrd

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, May 9, 2021 was called to order by Board Chair Elizabeth Suvari at 7:00 p.m.
2. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
3. **Approval of minutes of the April 11, 2022 meeting:** The Board voted unanimously to approve the minutes of the April 11, 2022 meeting on a motion made by Martha Parks, seconded by Dianne Izzo.
4. **Budget and Finance Report:** Interim Director Aylward presented the Year-to-Date Budget Report for the period ending 5/5/22 showing expenditures of \$1,444,945 and revenue received of \$1,647,626. Projecting forward to the end of the Fiscal Year, we anticipate expenditures around \$1,653,431 against revenues of \$1,661,510 for a net income of around \$8,079. These figures will fluctuate up and down as we finish out the fiscal year 2022 budget year. The goal is a balanced budget in a year which began with an anticipated \$319,372 deficit added on to a deficit of \$92,000 carried over from the previous fiscal year.
5. **Champlin Grant 2019 (Library Redecoration Project) Update:** Interim Director Aylward reviewed progress to date on the project and the impending shift to the lower level phase of the project.
6. **Building & Grounds Project Update:** The Board discussed the status of the various priorities on the Building & Grounds Projects list.
7. **Library Staff Update:** Interim Director Aylward reported on the upcoming interviews for the part-time evening custodian position and the upcoming posting of the vacant Library Aide position (under 20 hours).
8. **Early Summer Open House:** The Board discussed some possibilities for the early summer Open House to celebrate the completion of the re-decoration project. Since it is still too early to know when the project might be completed, we cannot yet set a date. This agenda item will appear again on the June meeting agenda for further discussion.
9. **Director's Report:** Interim Director Aylward highlighted additional information on pending issues—the accident in the parking lot center island garden; spending on the collection; attendance statistics; and additional revenue being posted to the library budget from a double posting of an electronic resource expenditure and from a FEMA reimbursement to the Town (\$6,700 addition).
10. **Public Comment**—There was no public comment.
11. **Adjournment**—The meeting was adjourned at 8:20 P.M. by unanimous vote on a motion made by Lori Vernon, seconded by Rini Georgekutty.

Respectfully submitted,

Susan Aylward, Interim Director