

**BOARD OF TRUSTEES
NORTH KINGSTOWN FREE LIBRARY
MINUTES**

May 13, 2013

PRESENT WERE: Richard Moore, Lori Vernon, Robyn Levine, Dave Layman, Paul Sollitto, Joan Ehrhardt, Tom Sgouros and Cyndi Desrochers.

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, May 13, 2013, in the Conference Room was called to order by chair Richard Moore at 7:30 p.m.
2. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
3. **Minutes of the April 8, 2013 meeting** – VOTED to approve the minutes of the April 8, 2013 meeting as presented on a motion by Dave Layman, seconded by Joan Ehrhardt.
4. **Director's Report**—The Director reported on events and activities since the April meeting, including building issues and the FY13 and FY14 budgets.

5. Old Business:

Chiller/HVAC Update –The project is moving forward according to the timeline. It is still scheduled to go before the Town Council at their June 10, 2013 meeting. The Director will contact the Town Council reminding them of the importance of awarding the contract at that meeting.

FY13 Budget – the year-to-date figures and projections for FY13 show that we remain slightly under budget for the year. The figures for retiree health care have now been added. The National Grid bill town's (which includes the library's portion) has not been paid since December due to a dispute between National Grid and the town.

FY14 Budget – The town budget was passed on May 1, 2013 with the library level-funded. The Director will adjust the budget accordingly.

Book Drop – We are still awaiting word in the possibility of repairing the bookdrop. Tom Sgouros will make another attempt at getting an estimate on having the lock repaired/replaced.

6. New Business:

Self Checkout – Joan Ehrhardt visited a library in Acton, MA with self checkout. The Board discussed different possibilities for incorporating self-checkout at the library. The Director will get pricing for different self-checkout options, as well as pros and cons or each.

Security – The security system for materials was turned off several years ago as it was constantly beeping. One reason for this is that other libraries use different security that cannot be desensitized by our system. We have continued to pay for the security strips to be added to our books during processing. The Board discussed whether the system should be reactivated or, if it is no longer going to be used, we should discontinue adding security strips to our materials. It was suggested the library have a trial period with the security system reactivated.

7. Donations— none

8. Correspondence—none

The meeting was adjourned at 8:20 p.m. on a motion by Joan Ehrhardt, seconded by Dave Layman.

Respectfully submitted-Cyndi Desrochers