

**NORTH KINGSTOWN FREE LIBRARY
MINUTES**

PRESENT WERE: Lori Vernon, Rini Georgekutty, Ken Proudfoot, Varuna Abeywardane, Tom Sgouros, Liz Suvvari, Cyndi Desrochers and Maggie Browne. **ABSENT:** Martha Parks

- 1) **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, March 9, 2020, in the Meeting Room was called to order by chair Lori Vernon at 7:05 p.m.
- 2) Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
- 3) **Minutes of the February 2020 meeting** - VOTED to approve the minutes of the February 10, 2020 meeting on a motion by Liz Suvvari, seconded by Rini Georgekutty.
- 4) **Public Comment**
 - a) John proposes a change to the formula for state grant-in-aid distribution—agreed that Cyndi, John and Davisville rep convene to discuss further
- 5) **Director's Report**
 - a) Budget workshop with the town council is on Friday, 3/20 at 10:45a. Town Manager asked at their last meeting where the library could cut from the budget, so the addition of a full time position was cut. Insurance has risen (town met with the trust to try to get a more equitable distribution) up to \$58k. Used to be \$12k a couple years ago. Cyndi is still trying to get an explanation for appropriation funds--overall equals over \$100k in fees they're taking back from us. Town still considers the library an enterprise fund (enterprise fund is qualified as 'supported by fees')--we are not, though. Inquire with the town solicitor--should we be considered an enterprise fund? John suggested comparing our budget with other town departments who are bringing in money to show the reality.
 - b) Water dispenser is here, still waiting on the plumber to get back to Cyndi. Purchased sanitizing wipes for the public to use in public areas. Discussion of cost of hand sanitizer. Does the town have an emergency plan? We should find out what it is. Discussion of scanning library cards, hand scanners vs self scanners, plus other measures the library is taking. Thank you for sending Cyndi to PLA, was a fantastic experience.
- 6) **Friends of the Library Report**

N/A
- 7) **Old Business**
 - a) Feasibility Study: Cyndi and Lori met with Ralph who strongly recommended we go out for an RFQ (Request for Qualifications)--don't want to be questioned, even though the funds are not public. Consult with Adam White, public works

director, to help with the RFQ. Also make a presentation to the town council to loop them in. Cyndi also needs to talk to Adam to get an RFP going for the Champlin work.

- 8) **Adjournment** - the meeting was adjourned at 7:47 p.m. on a motion made by Rini Georgekutty, seconded by Liz Suvari.

Respectfully submitted - Maggie Browne