

**NORTH KINGSTOWN FREE LIBRARY
MINUTES**

PRESENT WERE: Lori Vernon, Rini Georgekutty, Varuna Abeywardane, Ken Proudfoot, Dan Humbyrd, Martha Parks, Cyndi Desrochers and Maggie Browne. **ABSENT:** Liz Suvvari

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, June 8, 2020, via Zoom was called to order by chair Lori Vernon at 7:01 p.m.
2. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
3. **Minutes of the March 2020 meeting** - VOTED to approve the minutes of the May 11, 2020 meeting on a motion by Rini Georgekutty, seconded by Varuna Abeywardane.
4. **Public Comment**
 - a. N/A
5. **Director's Report**
 - a. Current budget doing ok—incurring lots of extra expenses due to covid. Hoping to get reimbursed via the town through FEMA etc. OLIS is giving out grants, also we did receive a \$2k from RICH. Fire alarm system installers will be working in one area at a time, it'll be difficult to time with reopening. Ron emptied out the electrical closet to make space for them to work. Haven't heard anything about the roof yet, received about 200 pictures of the many issues, but looks good that we'll be getting some repairs done. Getting a wheelchair-accessible picnic table, we had a complaint that there was no outdoor accessibility for sitting. Books for Robin: purchased, working on getting a list from Catie or Tom. Progress of Joan's books: trying to determine what to purchase re her interests. Cyndi will email Rick to get a better idea. Rini asked about the email server—Georgene was present to answer and explain what a large undertaking this was. Unsure of exact price for switching, but it's going to be necessary within the year. A general guesstimate on price would be \$4/unique email domain.
6. **Friends of the Library Report**
 - a. No Friends present
7. **New Business**
 - a. Curbside/Reopening updates: still waiting on plexiglass installation, that's really the only thing keeping us from opening for by appointment only services (computer use, reference desk help, notary services, copies, printing, south county room). Will still be doing Curbside throughout by

appointment only services. Patti and Georgene gave several updates regarding curbside: on our busiest days, curbside serves 60 patrons a day. There's a lot of work to be done apart from simply placing books outside of the doors--taking calls, webchat, email requests, unpacking and checking in delivery, reshelving, allowing delivery and returns to sit for 48 hours.

8. **Adjournment** - the meeting was adjourned at 7:46 p.m. by Rini Georgekutty, seconded by Dan Humbyrd

Respectfully submitted - Maggie Browne