

**BOARD OF TRUSTEES
NORTH KINGSTOWN FREE LIBRARY
MINUTES**

June 10, 2013

PRESENT WERE: Richard Moore, Lori Vernon, Robyn Levine, Paul Sollitto, Joan Ehrhardt, and Cyndi Desrochers. **Absent:** Tom Sgouros, Dave Layman

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, June 10, 2013, in the Conference Room was called to order by chair Richard Moore at 7:32 p.m.
2. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
3. **Minutes of the May 13, 2013 meeting** - VOTED to approve the minutes of the May 13, 2013 meeting as presented on a motion by Robyn Levine, seconded by Lori Vernon.
4. **Director's Report**—The Director reported on events and activities since the May meeting, including building issues and the FY13 and FY14 budgets.
5. **Old Business:**

Chiller/HVAC Update -The project is moving forward according to the timeline. It is still scheduled to go before the Town Council at their tonight's meeting. Once the contract is awarded and the chiller is ordered, the Director will notify Champlin.

FY13 Budget - the year-to-date figures and projections for FY13 show that we remain slightly under budget for the year. The town's National Grid bill has still not been paid; however the Finance Department has provided the projected amounts.

FY14 Budget - I have updated the budget to reflect the budget passed by the Town Council.

Book Drop - The Director will contact a locksmith about replacing the lock on the bookdrop.

6. **New Business:**

Increases for non-union employees - VOTED to approve the 1½% increases for non-union employees to reflect those in the union contract, on a motion by Paul Sollitto, seconded by Lori Vernon

Amazon Wish List - The Director provided information on adding an Amazon wish list link to our web page. This would allow patrons to purchase materials for the library that have been selected by library staff. The materials are then sent to the library with the donor's name. After some discussion, the Board agreed to have a link added to our web page.

Recommendation from Board for chiller funding - VOTED to approve spending \$10,000 from the Library Corporation and \$40,000 from the library's undesignated fund balance for the chiller replacement/HVAC upgrades, on a motion by Robyn Levine and seconded by Paul Sollitto.

Donations— none

7. **Correspondence**—letter to Town Manager from a patron who was injured after tripping on the library's sidewalk and the Town Manager's response.

The meeting was adjourned at 8:10 p.m. on a motion by Robyn Levine, seconded by Rick Moore.

Respectfully submitted - Cyndi Desrochers