

**NORTH KINGSTOWN FREE LIBRARY  
MINUTES**

**PRESENT WERE:** Lori Vernon, Rini Georgekutty, Kenneth Proudfoot, Martha Parks, Varuna Abeywardane, Cyndi Desrochers and Maggie Browne. **Absent:** Elizabeth Suvari, Danny Humbyrd.

**GUESTS:** Elaine Cardente, Tricia Suvari, Patti Nevins

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, January 13, 2020, in the Meeting Room was called to order by chair Lori Vernon at 7:05 p.m.
2. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
3. **Minutes of the December 2019 meeting** - VOTED to approve the minutes of the December 9, 2019 meeting on a motion by Lori Vernon, seconded by Rini Georgekutty.
4. **Public Comment:** N/A
5. **Director's Report**
  - a. Budget—right on with the current fiscal year's budget, think we can increase spending in certain categories. Finance will update this year's personnel's numbers (old ones in there now). Numbers have to be in MUNIS by Friday, budget meetings with finance director and town manager after they review. Now is the time to add for increases, so asking for two—one is for an extra full time position and the other is bumping up two part time positions that are not being paid enough. Discussion of difference between state retirement fund and TIAA retirement fund. Building insurance increases continue, town is working with the Trust to ensure proper amounts. Cyndi will ask at the next safety committee meeting. Active shooter training suggested by Lori Vernon. Discussion of more fire drills/safety in general. Tree warden approved taking the large tree down, suggested leaving tall stump up for nature/animals. Water bottle filler should arrive next week—total cost is \$1,133. Reader's Advisor desk has been ordered and on its way here. Discussion of Cyndi's PLA attendance—ok for her to book conference on personal credit card—P card raised as possibility for the Corporation to pay for these things in the future if necessary. Open Meetings course is on 3/11—all trustees welcome to sign up as well. Ethics training is @ the library on 3/6—all trustees welcome to attend as well.
6. **Friends of the Library report**
  - a. Reminders: the Friends don't meet as a group in December, January & February

- b. The shed has been installed by Ron, containing the snow blower, lawn mower and speed bumps for the parking lot
- c. Ongoing projects: updating the Friends link on the library website, pull together a list of garden improvements, in the market for a speaker for the annual meeting—if anyone has any suggestions please let them know (annual meeting is in April)
- d. Inundated with book donations and sales are steady
- e. As a show of support, the Friends will attend Narragansett Library court date this coming Friday

**7. Old Business**

- a. Feasibility Study—pending results of consultant decisions

**8. New Business**

- a. Library Consultants—Aaron Cohen Associates
- b. Champlin Grant—money is in the bank and ready to be used. Cyndi will work with the town to get the bids out.

**9. Other**

- a. Narragansett Library support request--motion made by Lori Vernon to not attend the Narragansett library court date in an official board capacity, seconded by Martha Parks.

**10. Adjournment** - the meeting was adjourned at 8:02 p.m. on a motion made by Martha Parks, seconded by Rini Georgekutty.

Respectfully submitted - Maggie Browne