

**BOARD OF TRUSTEES**

**January 9, 2017**

**NORTH KINGSTOWN FREE LIBRARY  
MINUTES**

**PRESENT WERE:** Lori Vernon, Tom Sgouros, Richard Moore, Joan Ehrnhardt, Rini Georgekutty, Cyndi Desrochers and Ryan Brennan. **Absent:** Elizabeth Suvari.

**Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, January 9, 2017, in the Conference Room was called to order by chair Lori Vernon at 7:28 p.m.

1. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
2. **Minutes of the December, 2016 meeting** - VOTED to approve the minutes of the December 12, 2016 meeting on a motion by Richard Moore, seconded by Joan Ehrnhardt.
3. **Director's Report**
  - Discussed snow removal on the walkways when there are no custodians on duty.
    - Facilities will be called. Discussed adding a sign on where to check for closings.
  - Hired Kimberly Evans to fill the vacant Library Aide position.
  - Hired Thomas Frawley as the Reference & Non-Fiction Coordinator.
4. **Old Business**
  - **FY18 Budget**
    - State Grant-in-Aid will go down approximately \$9,000 due to level funding two fiscal years ago.
    - \$12,000 data processing fee is still in the budget for the next fiscal year.
    - Director will investigate cost of Trustee membership to ALA
    - Trustee Sgouros suggested adding a line item to the termination reserve account.
    - Discussed adding a capital expenses line item to the budget- 1% of total budget
    - Discussed requesting money from the undesignated fund balance for capital improvements (i.e. new carpet)
    - Find out if funding from the undesignated fund (unspent funds) are still available for us
    - Trustee Sgouros will draft a letter regarding the budgeting process.
5. **Other- N/A**
6. **Donations -**
  - Several donations haven been made in memory of Edna "Teddy" Lager. Former NKFL director.
  - Donation received from Maureen Collins.
7. **Public Comment- N/A**

**8. Correspondence - N/A**

The meeting was adjourned at 8:33 p.m. on a motion by Richard Moore, seconded by Tom Sgouros.

Respectfully submitted - Ryan Brennan