

BOARD OF TRUSTEES
NORTH KINGSTOWN FREE LIBRARY
MINUTES

January 13, 2014

PRESENT WERE: Richard Moore, Lori Vernon, Robyn Levine, Marie Pamental, Paul Sollitto, Joan Ehrhardt and Cyndi Desrochers. **Absent:** Tom Sgouros.

Call to Order- The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, January 13, 2014, in the Conference Room was called to order by chair Richard Moore at 7:30 p.m.

1. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
2. **Minutes of the December 9, 2013 meeting** - VOTED to approve the minutes of the December 9, 2013 meeting as presented on a motion by Robyn Levine, seconded by Marie Pamental.
3. **Director's Report**—The Director reported on events and activities since the December meeting, including the chiller and HVAC upgrades, the FY14 and FY15 budgets and personnel changes.
4. **Old Business:**

Chiller/HVAC Update -The project is drawing to its conclusion. We had a construction meeting on January 9th and discussed what is left to be done. Next week the punch list will be drawn up; that will be a better indicator of what remains to be done.

FY14 Budget - We continue to be on track with the FY14 budget.

FY15 Budget - The preliminary budget was discussed and it was agreed by the Board to keep the preliminary budget as a work in progress, pending further instructions from the Town Manager.

Champlin Grant/Capital Improvements - Two items under consideration for the next Champlin grant are roof repair or replacement and new windows. The Director will investigate pricing and possible additional funding sources for both.

5. **New Business:**

Plante Collection - The Board discussed the David Plante collection, accepted by the Board in June 2011, and where the ultimate responsibility for the placement and use of the collection lies. The Board agreed that the Director, with input from the Reference and Non-fiction Coordinator, has authority to determine the best placement and use of the collection.

6. **Other** -Robyn Levine provided possible ways that the Board could recognize the library staff. Several options were discussed; the Board agreed that a letter of appreciation to the staff would be appropriate.
7. **Donations** - Donations totaling \$925.00 were accepted with gratitude by the Board.
8. **Correspondence** - Thank you letter from staff for the refreshments provide for the library's full-staff meeting.

The meeting was adjourned at 8:30 p.m. on a motion by Paul Sollitto, seconded by Joan Ehrhardt.

Respectfully submitted - Cyndi Desrochers