

**BOARD OF TRUSTEES
NORTH KINGSTOWN FREE LIBRARY
MINUTES**

January 14, 2012

PRESENT WERE: Richard Moore, Paul Sollitto, Joan Ehrhardt, Lori Vernon, Robyn Levine, Dave Layman and Cyndi Desrochers. **Absent:** Tom Sgouros.

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, January 14, 2013, in the Conference Room was called to order by chair Richard Moore at 7:30 p.m.
2. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
3. **Minutes of the November 19, 2012 meeting** – VOTED to approve the minutes of the November 19, 2012 meeting as presented on a motion by Joan Ehrhardt, seconded by Robyn Levine.
4. **Director's Report**—The Director reported on events and activities since the November meeting, including building issues (HVAC, chiller, windows and outdoor lighting), the FY13 budget and the draft of the FY14 budget.

5. Old Business:

Chiller Update –The Board discussed the progress on the chiller and the proposal from Edward Rowse Architects to oversee the project.

FY13 Budget – the year-to-date figures for FY13 were discussed. We are currently on target and should remain so unless we have more unexpected HVAC and/or building repairs.

HVAC issues – We continue to have problems with our HVAC. Two power outages wreaked havoc with our system, just as it appeared to finally be working as it should.

6. New Business:

FY14 Budget – The Board VOTED to adopt the FY14 budget as presented for submission to the Town Manager, on a motion by Dave Layman, seconded by Joan Ehrhardt. The budget contains an overall increase of .77% and a tax appropriation increase of 1.01%.

Architect's Proposal – In addition to replacing the chiller, the proposal from Edward Rowse Architects addresses replacing the blowers for the HVAC, providing Direct Digital Controls for the HVAC, and replacing the clerestory windows. In addition to the 2009 Champlin grant of \$67,500, the money remaining from the Library's 1998 bond (approximately \$350,000) may be used. A motion was made by Robyn Levine and seconded by Lori Vernon to move forward with the Rowse proposal; however, after further discussion, the motion was withdrawn. The consensus of the Board was that more information was needed (why an architectural firm was needed and what role they would play in the project.)

The Board asked the Director to contact Director of Public Works Phil Bergeron to set up an emergency meeting for additional information before voting to spend such a large sum of money.

7. Donations— none

8. Correspondence—none

The meeting was adjourned at 8:35 p.m. on a motion by Dave Layman, seconded by Joan Ehrhardt.

Respectfully submitted-Cyndi Desrochers