

**NORTH KINGSTOWN FREE LIBRARY
MINUTES**

PRESENT WERE: Lori Vernon, Rini Georgekutty, Martha Parks, Ken Proudfoot, Varuna Abeywardane, Dan Humbyrd, Liz Suvari, Cyndi Desrochers and Maggie Browne

GUESTS: Alex Cohen, Sheri Gavitt

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, February 10, 2020, in the Meeting Room was called to order by chair Lori Vernon at 7:01 p.m.
2. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
3. **Minutes of the December 2019 meeting** - VOTED to approve the minutes of the January 13, 2020 meeting on a motion by Liz Suvari, seconded by Rini Georgekutty.
4. **Public Comment:** N/A
5. **ACA Consultation Presentation by Alex Cohen**
 - a. Ask Alex for a bulleted list of what is included in the fee--general visual listed breakdown--sample contract?
 - b. Maggie to call Attleboro, Woodstock, Hershey, and NEIT Academic Library
 - c. Have physical materials prepared a week ahead of time for trustees to review
6. **Director's Report**
 - a. Budget meeting next week with the town manager and finance director. Make sure they know the insurance numbers are not adequate. Big trees were removed, one stump removed and one kept for natural purposes. How come the town didn't pay for the removal? There's a line item in the budget for \$25k for tree removal--bring it up at the finance meeting. Cyndi believes the town will call us an Enterprise Fund, but we are definitely not an Enterprise Fund--we don't bring in any money. New reader's advisor desk arrived and set up, looks lovely. Water dispenser says it's been shipped. RFP has been sent out for the new fire alarm system. Cyndi attending the PLA conference in Nashville, flying out on 2/25. Will also be reimbursed \$50/day for food, per typical standard reimbursement. Discussion of replacement tv for teen area. All pleased about the college prep program, discussion of what a great job Emily is doing.
7. **Friends of the Library report**
 - a. Ordered AED pads
 - b. Have a special guest for their April 23 annual meeting

- c. Distributed email from Warwick Vets teacher thanking the Friends for their book donations

8. Old Business

- a. Corporation meeting in March
- b. Library consultants: see number 5

9. Other

- a. N/A

10. Adjournment - the meeting was adjourned at 8:59 p.m. on a motion made by Dan Humbyrd, seconded by Liz Suvvari.

Respectfully submitted - Maggie Browne