

**BOARD OF TRUSTEES
NORTH KINGSTOWN FREE LIBRARY
MINUTES**

February 10, 2014

PRESENT WERE: Richard Moore, Tom Sgouros, Marie Pamental, Paul Sollitto, Joan Ehrhardt and Cyndi Desrochers. **Absent:** Robyn Levine, Lori Vernon.

Call to Order- The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, February 10, 2014, in the Conference Room was called to order by chair Richard Moore at 7:30 p.m.

1. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
2. **Minutes of the January 13, 2014 meeting** - VOTED to approve the minutes of the January 13, 2014 meeting as presented on a motion by Paul Sollitto, seconded by Joan Ehrhardt.
3. **Director's Report**—The Director reported on events and activities since the January meeting, including the chiller and HVAC upgrades, the FY14 and FY15 budgets and personnel changes.
4. **Old Business:**

Chiller/HVAC Update -The punch list has been done and ATC is now finishing up with their work and following through on the punch list items.

FY14 Budget - We continue to be on track with the FY14 budget.

FY15 Budget - There is nothing new to report on the FY15 budget at this time.

Champlin Grant/Capital Improvements - Two items under consideration for the next Champlin grant are roof repair or replacement and new windows. The Director will investigate pricing and possible additional funding sources for both. The Board suggested speaking to Director of Public Works Phil Bergeron about the possibility of laying the gas line during the sewer project.

5. **New Business:**

Inclement Weather - the Board discussed what to do in the case of inclement weather if Town Hall remains open. Staff has the option of using vacation or personal time if they feel unsafe driving to work. If several staff members would choose to stay home, it would be difficult to have the library open to the public. If this occurs, the Director and Board will make a decision on a case by case basis.

Vacation - The Director asked if it would be possible to make up vacation time or borrow against next year's time - a maximum of 3 days.

6. **Executive Session** - entered executive session at 8:15 p.m.
7. **Other** - meeting resumes at 8:25 p.m. The Board advised the director may make up vacation time before June 30, 2014.
8. **Donations** - the Board graciously accepted a donation from the staff in memory of Helgi Lunt.

The meeting was adjourned at 8:25 p.m. on a motion by Tom Sgouros, seconded by Paul Sollitto.

Respectfully submitted - Cyndi Desrochers