

**BOARD OF TRUSTEES
NORTH KINGSTOWN FREE LIBRARY
MINUTES**

February 6, 2012

PRESENT WERE: Richard Moore, Joan Ehrhardt, Robyn Levine, Lori Vernon, Paul Sollitto, Tom Sgouros, Dave Layman, Jean Tammara and Cyndi Desrochers.

- 1. Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, February 6, 2012, in the Conference Room was called to order by Chair Richard Moore at 7:30 p.m.
- 2.** Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
- 3. Guest –** Town Manager Mike Embury spoke to the board about pending budget issues for FY13. Currently the proposed revenue is based on a 4% tax increase. That may be reduce to 2% or even less. The pension increase is estimated to be 15-17%, instead of the 23.06% originally estimated. The library will need to provide three budget scenarios, showing a 4% increase, a 2% increase and one that is level-funded. The budget is due to the Town Manager by February 27th.

The Town Manager also spoke of the relationships between the library, the library's Board of Trustees, the Town Manager and Town Council. According to Mr. Embury, the Town Council recognizes the library as an essential town service.

- 4. Minutes of the January 9, 2012 meeting –VOTED** to approve the minutes of the January 9, 2012 meeting as presented on a motion by Joan Ehrhardt, seconded by Lori Vernon.
- 5. Director's Report—**The Director reported on events and activities since the January meeting, including current building issues, staffing changes and staff training.
- 6. Old Business:**
Budget FY 2013 – The Board was presented with scenarios to discuss, including a level-funded budget and one reflecting the 4% tax increase. The budget will be reworked to reflect a 17% pension increase, instead of the 23.06% increase previously estimated.

- 7. New Business:**
Security cameras – the library has seen an increase in car break-ins over the last couple of months. The possibility of adding outdoor security cameras to monitor activity was discussed. The Board felt this would cause unnecessary expenses and maintenance issues. Some of the outdoor lights that were damaged by the hurricane have not been replaced at the current time. The Director will contact Public Works.

Parton request to exclude video from the library's collection – was discussed by the board and was decided that the video should be retained.

- 8. Donations—**The Board gratefully accepted the following donations:
\$25 donation from the NK Women's Club in memory of Jeannette Beaudoin

A motion was made by Dave Layman, seconded by Robyn Levine to accept all *unrestricted* donations in the future.

- 9. Correspondence—**None

The meeting was adjourned at 8:47 p.m. on a motion by Dave Layman, seconded by Robyn Levine.

An emergency meeting was called to order at 9:23 p.m. by Chair Richard Moore.

The Board discussed the \$6,000 that has been added to the library's collection budget the past few years. The Board voted to remove this amount from the FY13 budget on a motion by Tom Sgouros, seconded by Dave Layman. The Board has also given the Director leeway to submit the budget to the Town Manager.

Meeting was adjourned at 9:27 p.m. on a motion by Paul Sollitto, seconded by Tom Sgouros.

Respectfully submitted-Cyndi Desrochers