

**NORTH KINGSTOWN FREE LIBRARY
MINUTES**

PRESENT WERE: Lori Vernon, Richard Moore, Robyn Levine, Tom Sgouros, Elizabeth Suvari, Joan Ehrhardt, Marie Pamental and Cyndi Desrochers.

Call to Order- The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, December 7, 2015, in the Conference Room was called to order by chair Lori Vernon at 7:30 p.m.

1. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
2. **Minutes of the October 19, 2015 meeting** - VOTED to approve the minutes of the October 19, 2015 meeting on a motion by Richard Moore, seconded by Marie Pamental.
3. **Director's Report**—The Director reported on events and activities since the October meeting, including the FY16 and FY17 budgets, Champlin request, building and grounds, and personnel changes.

4. Old Business:

FY17 Budget –the Board reviewed the preliminary budget with Sunday hours included.

Sunday hours – The Board asked the Director to contact the Interim Town Manager and the Town's labor attorney, if necessary, to determine the possibility of using seasonal employees for Sunday hours.

A motion was made by Tom Sgouros and seconded by Robyn Levine, not to make a decision on Sunday hours without contact with the union and clarification on the issue. After discussion by the Board, the motion was withdrawn.

5. New Business:

No Food and Drink Policy – The Board discussed a request by library staff to amend the Patron Behavior Policy to allow covered drinks in the library. The Board voted to accept this change, on a motion by Tom Sgouros, seconded by Marie Pamental. The Board also voted to prohibit the use of vapor products and e-cigarettes, on a motion by Tom Sgouros, seconded by Richard Moore.

6. **Donation** – The Board accepted a donation from Mary Beth & Jeffrey Clack in memory of Darlene Heard.

The meeting was adjourned at 8:38 p.m. on a motion by Tom Sgouros, seconded by Richard Moore.

Respectfully submitted - Cyndi Desrochers