

**BOARD OF TRUSTEES
NORTH KINGSTOWN FREE LIBRARY
MINUTES**

December 9, 2013

PRESENT WERE: Richard Moore, Lori Vernon, Robyn Levine, Tom Sgouros, Marie Pamental, and Cyndi Desrochers. **Absent:** Paul Sollitto, Joan Ehrhardt.

Call to Order- The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, December 9, 2013, in the Conference Room was called to order by chair Richard Moore at 7:30 p.m.

1. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
2. **Minutes of the October 21, 2013 meeting** - VOTED to approve the minutes of the October 21, 2013 meeting as presented on a motion by Robyn Levine, seconded by Marie Pamental.
3. **Director's Report**—The Director reported on events and activities since the October meeting, including the chiller and HVAC upgrades and the FY14 and FY15 budgets.
4. **Old Business:**

Chiller/HVAC Update -The project continues to move along. ATC will has been replacing the fan coil units throughout the building and wiring the new digital thermostats. There have been several unforeseen delays and unexpected problems, but they are moving along. Staff and patrons have been patient with the process.

FY14 Budget - We continue to be on track with the FY14 budget. We have not had any unexpected expenses thus far and our heating costs have been reasonable. The town is having an ongoing dispute with National Grid so I am not sure exactly where we stand with that.

FY15 Budget - The new budget is a work in progress. With the turnover at Town Hall, it has been difficult to get the necessary figures. I have a preliminary budget but there are areas that will need to be adjusted as figures come in. I have not had any recommendations from the Town Manager or Finance Director at this point.

Champlin Grant - Champlin Foundations has approved our grant for \$18,400 fir wiring upgrades. I plan to get this underway as soon as possible. ATG is honoring the price quote from April of 2012.

5. **New Business:**

Capital Improvements - The Board discussed needed improvement, such as window replacement, roof repair/replacement, and electrical upgrades. I will start to get price quotes so the improvements can be prioritized and funding can be obtained.

6. **Other** - The Board discussed Robyn Levine's suggestion that the Board have a yearly Innovation Award or something similar to recognize the library staff. Robyn will make a presentation at the January meeting.
7. **Donations**
8. **Correspondence**

The meeting was adjourned at 8:23 p.m. on a motion by Lori Vernon, seconded by Robyn Levine.

Respectfully submitted - Cyndi Desrochers