

**NORTH KINGSTOWN FREE LIBRARY
MINUTES**

PRESENT WERE: Varuna Abeywardane, Lori Vernon, Rini Georgekutty, Liz Suvari, Dan Humbyrd, Martha Parks, Cyndi Desrochers and Maggie Browne

GUESTS: Susan Straub, incoming library director

ABSENT: Ken Proudfoot

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, August 31, 2020, via Zoom and in-person was called to order by Lori Vernon at 7:02 p.m. Lori re-introduced Susan Straub to the board as the incoming library director, replacing Cyndi Desrochers on September 14, 2020.
2. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
3. **Minutes of the July 2020 meeting** - VOTED to approve the minutes of the July 13, 2020 meeting on a motion by Liz Suvari, seconded by Lori Vernon. The motion carries.
4. **Public Comment**
 - a. N/A
5. **Director's Report**
 - a. Summary of director's report.
 - b. Rini makes a motion to address questions asked in the last meeting regarding under-budgeting and enterprise fund from Lori's meeting with Ralph
 - c. OK to proceed with interviews for open staff positions with incoming library director, Susan Straub, looped in on the process.
6. **Friends of the Library Report**
 - a. Approved repair of the library bike rack; continuing AED maintenance, staff recertification postponed until perhaps October; formed two committees--membership and book nook (how to reopen the book nook); continue to maintain library gardens; celebrating their 65th anniversary next month! Their next meeting is the last Thursday of the month (except for November).
7. **Old Business**
 - a. Updated reopening plan: new plan is for 9/21, fire alarm should be complete at least a week or two beforehand so we're able to prepare the space for reopening.
 - b. The town manager said the insurance is divided up between all of the departments, Trustees would like to invite the town manager and finance director to a meeting for clear explanations.

8. New Business

- a. Board of Trustees Bylaws: brief discussion took place of trustee bylaws and election of officers. Rini and Lori will tweak and present at the next meeting..
- 9. Adjournment** - the meeting was adjourned at 8:12 p.m. on a motion made by Lori Vernon, seconded Martha Parks. The motion carries.

Respectfully submitted - Maggie Browne