

**BOARD OF TRUSTEES
NORTH KINGSTOWN FREE LIBRARY
MINUTES**

April 13, 2015

PRESENT WERE: Richard Moore, Marie Pamental, Lori Vernon, Robyn Levine, Tom Sgouros, Joan Ehrhardt, Paul Sollitto and Cyndi Desrochers.

Call to Order- The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, April 13, 2015, in the Conference Room was called to order by chair Richard Moore at 7:30 p.m.

1. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
2. **Minutes of the February 23, 2015 meeting** - VOTED to approve the minutes of the February 23, 2015 meeting as corrected on a motion by Robyn Levine, seconded by Joan Ehrhardt.
3. **Director's Report**—The Director reported on events and activities since the February meeting, including the FY15 and FY16 budgets, building and grounds and personnel issues.
4. **Guest** - Georgene Luttmann was unable to attend.
5. **Old Business:**

FY15 Budget- We continue to be on track with the FY15 budget, having spent 70.2% of the budget in the first 40 weeks (78.2%) of the fiscal year. Fine revenue is down again this FY.

FY16 Budget- The library's budget workshop with the Town Council was in March. The Town Manager has recommended the full request. Sunday hours were brought up at the workshop. The Board discussed the possibility of adding Sunday hours and decided the best time to discuss this with the Town Council would be the beginning of the budget process for FY17. The Director will ask to have the Board of Trustees added to a Town Council agenda in September or October.

Champlin 2014 -National Grid has begun planning for the pipeline and we are awaiting a price quote from Buckley Heating for the conversion. We will be going out to bid for the window replacement.

6. New Business:

Champlin 2015 - After discussion, the Board agreed with the Director's suggestion for the 2015 Champlin grant request for a security system and for AED machines for each floor. Additional discussion centered on investigating the Bibliotheca self-check machine for a possible future grant.

Carpet Cleaning – It may be necessary to close the library for a period of time for the cleaning.

Rain Garden – Tim Cranston is applying for a grant to install a rain garden behind the library. He asked for a letter of support from the Board. After discussion, the Board decided to table the discussion until more information is available.

7. **Other - None**

8. **Donations** – Donations were accepted with thanks.

The meeting was adjourned at 9:15 p.m. on a motion by Tom Sgouros, seconded by Marie Pamental.

Respectfully submitted - Cyndi Desrochers