

**BOARD OF TRUSTEES  
NORTH KINGSTOWN FREE LIBRARY  
MINUTES**

**April 8, 2013**

**PRESENT WERE:** Richard Moore, Lori Vernon, Robyn Levine, Dave Layman, Paul Sollitto, Joan Ehrhardt, Tom Sgouros and Cyndi Desrochers.

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, April 8, 2013, in the Conference Room was called to order by chair Richard Moore at 7:30 p.m.
2. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
3. **Minutes of the March 11, 2013 meeting** – VOTED to approve the minutes of the March 11, 2013 meeting as presented on a motion by Tom Sgouros, seconded by Joan Ehrhardt.
4. **Director's Report**—The Director reported on events and activities since the April meeting, including building issues, the FY13 and FY14 budgets, the Champlin request for FY14 and highlights from the various departments.
5. **Old Business:**

**Chiller/HVAC Update** –The project is moving forward according to the timeline. It is still scheduled to go before the Town Council at their June 10, 2013 meeting. The Director will send a letter to the Town Council members advising them of the importance of awarding the contract at that meeting.

**FY13 Budget** – the year-to-date figures and projections for FY13 show that we remain slightly under budget for the year. The figures for retiree health care are still not available; some money needs to remain available to cover this. We will be significantly overspent in Interiors and Fuel Oil.

**FY14 Budget** – The preliminary budget was passed in March will included a very slight increase for the library (less than \$800.)

**Book Drop** – The library has not been contacted about repairing the bookdrop, which can no longer be locked during the hours the library is open.

**2009 Champlin Grant** –Champlin Foundations has agreed to make an exception to its policy to recall grants older than 3 years. As long as we adhere to the timeline presented to them, which states that the chiller will be ordered sometime in June, we will be allowed to keep the money. The Director will report to Champlin no later than June 30, 2013. In addition, a thank you letter will be sent to Champlin.

**6. New Business:**

**2013 Champlin request** – Last grant cycle, we had requested \$18,400 to upgrade the library's wiring. Since this grant request was not approved, we will resubmit the request this cycle.

7. **Letter to the Editor of the Northeast Independent** – A student from North Kingstown High School wrote a letter to the editor suggesting the library should reinstate Sunday hours. The Director will respond to this letter, explaining why it is not possible to offer Sunday hours at this time

8. **Donations**— none

**9. Correspondence**—letter to editor of Northeast Independent about Sunday hours.

The meeting was adjourned at 8:12 p.m. on a motion by Dave Layman, seconded by Lori Vernon.

Respectfully submitted-Cyndi Desrochers